

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the office of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 04:31 PM by Sue Davsko, Vice Chairperson.

**I. ROLL CALL** Present:

Karen Hasara	Treasurer
Sue Davsko	Vice Chairperson
Leslie McCarthy	Secretary
Wynne Coplea	Trustee
Jerry Doss	Trustee
Sandra Douglas	Trustee
Frank Squires	Managing Director
Aaron Beck	Superintendent of Maintenance
Steve Schoeffel	Service Planning & Marketing Specialist
McKenzie Crowe	Human Resources Officer
Raylene Grischow	Legal Counsel
Melissa Ashford	Superintendent of Transportation
Jason Sass	Associate Planner, SSCRPC

Absent:

Shoun Reese	Grants & Procurements Manager
Diane Townsend	Director of Finance and Administration
Brian Brewer	Chairperson
Pete Roberts	ADA Advisory Committee

**II. APPROVAL OF MINUTES**

There were no comments or questions. Karen Hasara made a motion to approve the minutes of the August 27, 2018 meeting, seconded by Leslie McCarthy the motion unanimously passed.

**III. DIRECTOR REPORTS**

Frank welcomed SMTD’s new head of Human Resources, McKenzie Crowe, Brenda Minder, CPA, Staff Accountant and Stephanie Malcom, Grants and Procurements.

**IV. REPORTS**

**A. Board Committee Reports: Finance-Operations-Administration**

**Finance:** Frank stated Diane is working with a new actuary. The previous actuary wasn’t providing adequate information and now she is going over baseline information to get the numbers that she needs.

**Operations:** Aaron stated this month has been busy with inspections. He said there are a lot of new signs going up. Aaron is transitioning the regular signs. Melissa stated it has been a busy time getting clever devices going in the buses and training employees. She said the urban area launched 9-17-18, and has had 6 access trips and 28 mainline.

**Administration:** Karen Hasara stated there is nothing to report this month.

**B. Planning Commission Report:** Jason Sass stated SMART also started on 9-17-18 in conjunction with urban routes, but there are no ridership numbers yet.

**C. Disabled Persons Advisory Committee Report:** Pete Roberts did not attend this month's meeting.

## V. NEW BUSINESS

**A.** The October board meeting was changed from October 22, 2018 to October 23, 2018. Wynne Coplea made a motion to move the October meeting to October 23, 2018. This motion was seconded by Sandra Douglas.

## VI. PUBLIC COMMENTS

Jane Ford asked how the public knows where the urban transit buses are going. Aaron said there is a colored placard on the outside of the bus that states where the bus is going until they get new signs. Jane asked if Junction Circle is progressing. Frank stated that SMTD is looking for someone to do the work, but the city will allow SMTD a safe place to park buses until Junction Circle is complete. Ron Walker stated he rode the bus with Clever Devices installed and he was impressed. Ron stated he is concerned that the bus stops on Google are not correct. He said there are no bus stop signs in some areas that Google says there should be a stop. Aaron said they are still installing signage. Ron asked if there will there be a destination on the bus instead of just the route name. Aaron stated, not all the programming is in the clever system yet. Ron said he was concerned this past weekend when the transfer center had to move for the festival.

## VII. ADJOURNMENT

Seeing no further business to come before the Board, Karen Hasara made a motion to adjourn the meeting. Jerry Doss seconded the motion and the meeting was adjourned at 4:45 P.M.

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Leslie McCarthy, Secretary

Approved:

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Brian Brewer, Chairperson

Regular Meeting

September 24, 2018

4:30 PM

Monday

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