

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the office of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:32PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Susan Davsko	Vice-Chairperson
Karen Hasara	Treasurer
Leslie McCarthy	Secretary
Wynne Coplea	Trustee
Jerry Doss	Trustee
Sandra Douglas	Trustee
Frank Squires	Managing Director
Shoun Reese	Grants & Procurements Manager
Aaron Beck	Superintendent of Maintenance
Steve Schoeffel	Service Planning & Marketing Specialist
Christie Davis	Human Resources Officer
Ed Gower	Counsel
Melissa Ashford	Superintendent of transportation
Jason Sass	Associate Planner, SSCRPC
Diane Townsend	Director of Finance and Administration
Aaron Beck	Superintendent of Maintenance
Absent	
Pete Roberts	Committee ADA Advisory

II. APPROVAL OF MINUTES

There were no comments or questions. Wynne Coplea made a motion to approve the minutes of the July 23, 2018 meeting, Sandra Douglas seconded. The motion unanimously passed.

III. DIRECTOR REPORTS

Frank stated that he, Steve Schoeffel, Brian Brewer, Andy VanMeter, Kate Downey and Brian McFadden met with four journalists with SJR. There will be an article about the SMART buses and routes about ready. Frank stated the transfer center is about complete aside from the shelters and material work in the driver's breakroom. Melissa said the drivers are learning new routes on the driver's days off. Karen Hasara asked if people on the outskirts of Springfield that do not have access to bus service currently will be able to ride the SMART bus. Melissa stated as long as one end of the trip is in the rural area. Frank said the new bus shelters will be up in December, and are very large. Frank said the old shelters will be redistributed throughout the city or used for parts.

IV. REPORTS

A. Approval of July Financial statements and July Cash Disbursements

There were no comments or questions. Sandra Douglas made a motion to approve the June Cash Disbursements, seconded by Sue Davsko. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance:

Jerry stated the yield from BOS is excellent. Jerry asked who Hurst Rosche was. Shoun stated Hurst Rosche supervise construction projects. Jerry asked why we use two different fuel companies. Aaron stated it is bid out to keep cost down. Jerry asked why Hinshaw Law was higher in the amount of \$18,340, than what it usually is. Ed stated it depends on the amount of work needing done. Jerry deferred to Diane. Diane stated she is watching bank balance as during the summer it tends to get low on funds. Diane said she has been communicating with Laura to find out where the grant is. She state SMTD is going to be doing the Federal draw down on FY18 operating assistance.

Operations:

Aaron stated in maintenance there are two new employees in training. He said there have been 23 road calls so far this month. Aaron said half have been mirrors off of buses. Aaron said it costs \$300 each time a mirror is knocked off. Aaron said they are in the process of getting all the lots striped and resealed. He stated SMTD is currently taking bids on installing a sprinkler system around the south lot. Melissa stated September 10 Clever Devices training will begin and on September 17 begins a new operator class. She said ridership for mainline was up by 4% and 15% for paratransit.

Administration:

C. Planning Commission Report:

Jason stated they are finishing public review of Transportation Improvement Program. He stated the Planning Commission continues to work on comprehensive plans for the village of Chatham and unincorporated Sangamon County.

D. Disabled Persons Advisory Committee Report

Pete Roberts was not present to provide a report.

V. NEW BUSINESS

a. IBI contract extension

Shoun stated that IBI is the consultant working with us with the launch of Clever Devices technology. She said due to extensions and delays with IT, SMTD needs an extension in

the amount of \$68,170 to complete the launch of IT technology. Wynne Coplea asked what a pilot test burn in is, Shoun stated it is the current phase of testing for glitches.

Leslie McCarthy made a motion to award an extension of \$68,170 to IBI. Wynne Coplea seconded it. Brian Brewer asked for a roll call. Roll call was completed and the motion passed.

- b. Intergovernmental Agreement with the city for Junction Circle
Tabled

- c. Authorizing resolution for grant with Sangamon County

Frank stated this grant with the FRA and Sangamon County allows us to engineer and design to be shovel ready for when that section of money is available for the 10th St corridor. The buy in is 150,000 for 3 years. Frank stated this grant will put in line with Hanson Engineering forecast for 2025. Shoun asked the board to recall the board authorized Transit Oriented Development. The Transit Oriented Development will now be \$150,000 grant from IDOT along with \$150,000 a year for 3 years that SMTD is proposing to match. This will also include engineering and architectural work.

Sue Davsko made a motion to approve to authorize resolution for \$150,000 a year for 3 years, seconded by Sandra Douglas. Brian Brewer asked for a roll call. Roll call was completed and the motion passed.

- d. IMRF authorized agent

Frank stated Samantha Brown will be the new IMRF agent.

Karen Hasara made a motion to make Samantha Brown the IMRF authorized agent, seconded by Leslie McCarthy. The motion was passed.

- e. FY19 tax levy adoption

Diane stated the FY19 was placed on file at the end of June. She said the Tax Levy was a 2.1% increase over previous year, which is what the consumer price index was.

Leslie McCarthy made motion seconded by Wynne Coplea with the motion passing.

- f. Award of contract to Halverson for construction of bus shelters

Shoun stated seven bus shelters have been shipped unassembled. She said the shelters require a boom truck and other heavy equipment that we do not have access to. Shoun said Halverson's price is a little high so she is asking for a not to exceed contract of \$24,300. She stated Halverson has been our go to because they understand all rules and guidelines.

Sue Davsko made a motion to approve a not to exceed contract for \$24,300, Leslie McCarthy seconded. The motion passed.

VI. PUBLIC COMMENTS

Jane Ford stated Friends of Transit will be at UIS with an informational fair for students. She said friends of transit will be raffling off a bus pass. Ron Walker stated he is concerned with the new bus service to the outlying area. He said a television the reporter didn't say the service will only run in the morning and the afternoon. Ron is also concerned that the night service has not been enhanced. He said SMTD took away routes they were going to add.

VII. CLOSED MEETING

Sandra Douglas then made a motion to close the open meeting and open a closed meeting at 4:59 PM for discussion of The review and approval of closed session minutes, pursuant to the Open Meetings Act (5 ILCS 120/2(c)(21)); and The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to the Open Meetings Act (5 ILCS 120/2(c)(1)); and Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Pursuant to the Open Meetings Act (5 ILCS 120/2(c)(11)), seconded by Sue Davsko. The motion unanimously passed.

- a. Closed meeting minutes of the July 23, 2018 closed meeting.
- b. Personnel Matters.
- c. Union matters

Open Meeting reopened at 5:32PM.

VIII. ADDITIONAL NEW BUSINES

- a. Karen Hasara made a motion for approve settlement for Workers Compensation to Carolyn Ficus in the amount of \$55,000. The motion was seconded by Jerry Doss and the board passed the motion.
- b. Karen Hasara made a motion to approve the recommended personnel actions for staff. The motion was seconded by Leslie McCarthy with the Board passing the motion.

- c. A motion was made by Sue Davsko to approve the SEIU contract for the Paratransit drivers. This motion was seconded by Sandra Douglas and the motion passed.

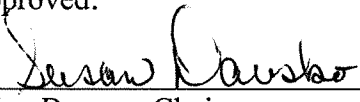

IX. ADJOURNMENT

Since there was no further business to come before the Board, Jerry Doss made a motion to adjourn the meeting. Sandra Douglas seconded the motion and the meeting was adjourned at 5:40 PM.



Leslie McCarthy, Secretary

Approved:

Brian Brewer, Chairperson