

The Board of Trustees of the Springfield Mass Transit District met in a regular session in the office of the Springfield Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:30 PM by Frank Squires, Managing Director

I. Roll Call Present:

Leslie McCarthy	Secretary
Jerry Doss	Trustee
Susan Davsko	Trustee
Sandra Douglas	Trustee
Frank Squires	Managing Director
Diane Townsend	AMD of Finance & Administration
Angela Brooks	Superintendent of Transportation
Earl Amos	Superintendent of Maintenance
Melissa Ashford	Superintendent of Access
Shoun Reese	Grants & Procurements Manager
Elisa Fox	Bookkeeper 1
Samantha Brown	Bookkeeper 2
Ed Gower	Counsel
Ruth Bellm	HR Manager
Pete Roberts	SCIL
Linda Wheeland	Senior Planner, SSCRPC
Dale Schultz	Planner, SSCRPC

Absent:

Brian Brewer	Chairperson
Karen Hasara	Treasurer

II. Approval of Minutes

Ed Gower noted that Chairman Brian Brewer was not present and suggested that the Board take a vote to elect a temporary Chairman to preside over the meeting. Leslie McCarthy motioned to select Jerry Doss as a temporary Chairman. Sandra Douglas seconded the motion and it passed unanimously with a roll call vote. Jerry Doss asked for a motion to approve the March 24, 2014 regular meeting minutes. Sue Davsko made the motion to approve the minutes. Sandra Douglas seconded the motion and it carried unanimously.

III. Managing Director's Report

Frank Squires handed out pictures of the Business Connections Expo and the Earth Day event and thanked those involved. Mr. Squires also introduced a coloring book created by Gina Balding that will be handed out to children at future events.

Shoun Reese stated that the TIGER Grant was submitted on April 23rd and gave an outline of the project goal, which is to evaluate how to integrate a restructured transportation network into an economically distressed area. Ms.

Reese also stated that the grant winner will be announced in October or November with another six months of application work afterwards if SMTD is awarded the grant.

Frank Squires and Diane Townsend commended all employees for their hard work and dedication.

IV. Reports

A. Approval of March Financial Statements & Cash Disbursements

Frank Squires asked if there were any questions regarding the March Financial Statements and Cash Disbursements. There were no questions. Leslie McCarthy motioned to approve the March Financial Statements and Cash Disbursements. Sue Davsko seconded the motion and it passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: There was no report.

Operations: Earl Amos stated that we have a new truck coming in and they are caught up on AC work. He explained that he has been working with the state to pull gas motors out of unwanted hybrid vehicles and put them into diesel vehicles. Angela Brooks stated that ridership is up 3% from 2013. They are still hiring drivers and have one in training now.

Melissa Ashford stated that Access had over 6,000 riders for the month of March due in part to the Goodwill and SPARC partnership. On-Time Performance is at 98% and Passengers Per Hour is 2.87, above the 2.7 industry standard.

Administration: Frank Squires stated that Karen Hasara is not present and postponed her report.

C. Planning Commission Report: Dale Schultz stated that all regular daytime route schedules have been updated as well as general information changes. Mr. Schultz provided Tyler with Google Map files to be integrated into the website as well. He also stated that Curb Your Car week is approaching on May 19th and thanked SMTD for their help in promoting this activity.

Linda Wheeland thanked Shoun Reese for her work on the TIGER Grant and continued to explain the complexity of this task. She also stated that the citizen survey deadline has been extended to encourage more participation. Ms.

Wheeland stated that the objective is to obtain low income and minority feedback in this survey and targeted specific bus routes to these areas to hand out surveys.

D. Disabled Persons Advisory Committee Report/Access Springfield: Pete Roberts stated that a meeting was held on April 22, 2014 with the majority of committee members present. The committee members requested the opportunity to weigh in on the decision of the ADA platforms to be installed at the bus stops.

V. New Business

a. Place the FY15 Budget and Appropriation Ordinance on File for Public Review

Diane Townsend provided FY15 Budget Notes and noted that it will change due to health insurance premiums. Sue Davsko made a motion to approve placing the FY15 Budget and Appropriation Ordinance on file for public review. Sandra Douglas seconded the motion and it passed unanimously.

b. Request to Amend the FY14 Budget for Purchase of Tools and Equipment

Diane Townsend requested a revision of the FY14 budget to move money from bus parts expense, service equipment and buildings and grounds to purchasing shop equipment. Sue Davsko made a motion to approve this revision. Leslie McCarthy seconded the motion and it passed unanimously with a roll call vote.

c. Approval for Free Rides During Curb Your Car Week for Riders Using the Bike Racks

Frank Squires requested permission from the Board to give free rides during Curb Your Car Week for riders utilizing the bike racks. Leslie McCarthy motioned to approve the free rides. Sandra Douglas seconded the motion and it passed unanimously.

d. Technical Studies Grant Extension

Shoun Reese requested authorization to seek a six month extension of an IDOT Technical Studies grant that will expire in June of 2014. Without the extension, SMTD will forfeit the remaining grant balance of \$19,750. Leslie McCarthy motioned to approve the technical studies grant extension. Sue Davsko seconded the motion and the motion unanimously carried.

e. TranSystems Contract Extension

Shoun Reese requested authorization to extend the contract with TranSystems in order to complete phase one of the IT Study funded by the IDOT Technical Studies grant. Sue Davsko motioned to extend the TranSystems contract. Leslie McCarthy seconded the motion and the motion unanimously carried.

f. Award of Solar Powered Shelter Contract

Shoun Reese informed the Board that two bids have been received for the installation of five night route solar shelters. Ms. Reese requested to award the bid to Siciliano. Leslie McCarthy motioned to accept Siciliano's bid to install five solar shelters. Sandra Douglas seconded the motion and it passed unanimously with a roll call vote.

g. Authorizing Resolution for CVP Application for Urbanized SMART Bus

Shoun Reese requested permission to submit a CVP application to provide an additional vehicle for the Sangamon Menard Area of Regional Transit covering the urbanized area. Sue Davsko made a motion to approve the

application. Sandra Douglas seconded the motion and it passed unanimously.

h. Authorizing Resolution for CVP Application to Replace Hybrid Access Bus

Shoun Reese explained that in 2011, SMTD received four hybrid vehicles that were not in service for more than six months. Ms. Reese requested permission to submit a CVP application to replace a Hybrid Access bus to help rebuild that fleet. Leslie McCarthy made a motion to approve the application. Sue Davsko seconded the motion and it passed unanimously.

VI. Public Comments

There were no public comments.

VII. Adjournment

Jerry Doss made a motion to close the open meeting. Susan Davsko seconded the motion and it passed unanimously. The meeting was adjourned at 5:15 PM.

VIII. Re-open the Open Meeting

The open meeting was re-opened at 5:28 PM.

IX. Approval of Closed Meeting Minutes from February 24, 2014

Leslie McCarthy made a motion to approve the closed meeting minutes from the February 24, 2014 meeting. Sandra Douglas seconded the motion and it passed unanimously.

X. Land Acquisition

Susan Davsko made a motion to approve the purchase of the Bunn property located at 911-917 East Adams for \$493,000 and to give Frank Squires the authority to complete the purchase. Leslie McCarthy seconded the motion. A roll call vote was held and the motion passed unanimously.

XI. Workers Compensation Settlement

Susan Davsko made a motion to approve the \$61,000 worker's compensation settlement for Sandra Cullen-Dozier, provided there was a signed settlement within 15 days. Leslie McCarthy seconded the motion and it passed with a unanimous roll call vote.

XII. Adjournment

Susan Davsko made a motion to adjourn the open meeting. Leslie McCarthy seconded the motion. It passed unanimously and the meeting was closed at 5:30 PM.

Leslie McCarthy, Secretary

Approved:

Brian Brewer, Chairperson