

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the office of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:31 P.M. by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Sandra Douglas	Trustee
Leslie McCarthy	Secretary
Sue Davsko	Vice Chairperson
Karen Hasara	Treasurer
Wynne Coplea	Trustee
Frank Squires	Managing Director
McKenzie Crowe	Human Resources Officer
Melissa Ashford	Director of Operations
Diane Townsend	Director of Finance and Administration
Ed Gower	Legal Counsel
Aaron Beck	Superintendent of Maintenance
Jason Sass	Associate Planner, SSCRPC
Steve Schoeffel	Deputy Managing Director
Pete Roberts	ADA Advisory Committee
Melony Lonon	Road and Safety Supervisor
Jerry Doss	Trustee

Absent:

Stephanie Malcom	Grants & Procurements Manager
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II. APPROVAL OF MINUTES

Brian Brewer asked if there were any questions or comments regarding the minutes of May 20, 2019. There were no comments or questions. Sandra Douglas made a motion to approve the minutes of the May 20, 2019 meeting, seconded by Sue Davsko and the motion unanimously passed.

III. DIRECTOR REPORTS

Managing Director, Frank Squires announced the retirement of Diane Townsend and presented her with a commemorative award for her service of eighteen years. Director of Operations, Melissa Ashford, stated that Mainline Ridership is down 3.73 percent June 2019 as compared to June 2018. The percentage decrease is consistent with performance over time and national trends. June 2019 does experience one less weekday's worth of ridership which does account for a portion of the ridership shortage. Melissa Ashford stated that Operations is moving forward with the new run bid which will go into effect August 18th, 2019 and will feature some changes to the routes based on passenger input and performance reviews of the routes themselves over the last five months.

IV. REPORTS

A. Board Committee Reports: Finance-Operations-Administration

Finance: Approval of May's Financial and Cash Disbursements – Leslie McCarthy made a motion to approve, seconded by Wynne Coplea. The motion passed unanimously.

Operations: Melissa Ashford stated the next run bid schedule was being finalized and the run bid was being prepared for bidding by operators in July. Aaron Beck reported that everything has been going well. No reported issues from the Maintenance Department.

Administration: Karen Hasara stated there would be items to discuss in the closed meeting.

B. Planning Commission Report: Jason Sass said the TIP is scheduled for completion in October and the planning commission will be conducting its parking survey in July.

C. Disabled Persons Advisory Committee Report:

V. NEW BUSINESS

A. Title IV – A motion to approve was made to approve by Wynne Coplea and seconded by Sandra Douglas. The motion passed unanimously.

B. Authorizing resolution FFY2019-02 – A motion was made to approve by Karen Hasara and seconded by Leslie McCarthy. The motion passed unanimously.

C. Authorizing Resolution FFY 2019-03 - A motion was made to approve by Karen Hasara and seconded by Leslie McCarthy. The motion passed unanimously.

D. Adopt the FY 20 Budget and Appropriation Ordinance – A motion was made to approve by Leslie McCarthy and seconded by Wynne Coplea. The motion passed unanimously.

E. Place the FY20 Tax Ordinance on File – A motion was made to approve by Leslie McCarthy and seconded by Sandra Douglas. The motion passed unanimously.

F. Proposal to extend Baker Tilley Auditors for one year – A motion was made to approve by Jerry Doss and seconded by Sandra Douglas. The motion passed unanimously.

- G.** Prevailing Wage Ordinance – A motion was made to approve by Wynne Coplea and seconded by Leslie McCarthy. The motion passed unanimously.
- H.** FY20 SSCR Planning Agreements – A motion was made to approve by Wynne Coplea and seconded by Leslie McCarthy. The motion passed unanimously.
- I.** FY20 Board Meeting Dates – May and December dates were modified due to holiday. A motion was made to approve by Karen Hasara and seconded by Sandra Douglas. The motion passed unanimously.
- J.** Tom Kavinaugh reported that Worker’s Compensation Claims had decreased at 4.8% with a national average of 10-15% and Auto Liability increased to 10% with a national average of 15%. SMTD is in the top 18% of transit districts nationwide. SMTD is in the top 10% of liability nationwide. Tom also addressed Cyber Attacks.

VI. PUBLIC COMMENTS

VII. CLOSED MEETING

VII. ADJOURNMENT

Seeing no further business to come before the Board, Wynne Coplea made a motion to adjourn the meeting. The motion was seconded by Sandra Douglas. Brian Brewer closed the meeting at 5:30 P.M.

Leslie McCarthy, Secretary

Approved:

Brian Brewer, Chairperson