

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:33 PM by Sue Davsko, Vice-Chairperson.

I. ROLL CALL Present:

Sue Davsko	Vice Chairperson
Karen Hasara	Treasurer
Leslie McCarthy	Secretary
Sandra Douglas	Trustee
Jerry Doss	Trustee
Steve Schoeffel	Managing Director
Erik Bush	Director of Finance and Administration
Michelle Alexander	Grant & Procurement Manager
Russell Reed	SMTD Counsel
Jason Sass	Associate Planner, SSCRPC
Pete Roberts	Disabled Persons Advisory Committee

Excused

Brian Brewer	Chairperson
Wynne Coplea	Trustee
Melissa Ashford	Director of Operations

II. APPROVAL OF MINUTES

There were no comments or questions. Trustee Coplea made a motion to approve the minutes of the July 28, 2021, meeting, seconded by Trustee Douglas. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Schoeffel reported on the implementation of the new fare collection system and the switch over from the downtown transfer center to a temporary solution just to the north. Contractors are gradually taking control of the site footprint for the new Transportation Center. The board room remodel is working its way through A&E to design. Director Schoeffel also announced this month's employee awards, which went to David Meyer and Kyle Barton from Buildings & Grounds for employee of the month, and Montez Slater for the SMTD Customer Service award for July. Finally, TSA has extended the mask mandate on rolling stock to January.

Director Schoeffel advised the board Director Ashford was on transfer site overseeing operations from the new lot. New run bids also started today, so Director Ashford has been very busy in the field.

Director Bush had no report for the board.

IV. REPORTS

A. Approval of June Financial Statements and June Cash Disbursements

Trustee Hasara asked if IMRF information provided to the board represented active employees only, which director Bush confirmed correct. Additionally, director Bush brought the board's attention to the budget analysis report for year end commentary.

Trustee McCarthy made a motion to approve the May Financial Statements and May Accounts Payable Disbursements, seconded by Trustee Douglas. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Director Bush reported on preliminary results of year end. Trustee Doss made a motion to accept the June financial reports, seconded by Trustee McCarthy.

Operations: Ridership continues to recover, but remains down roughly 30% from pre-pandemic levels.

Administration: No report.

C. Planning Commission Report: Jason Sass reported RPC is finalizing the 2021-2025 Transportation Improvement Plan for the region.

D. Disabled Persons Advisory Committee Report: Pete Roberts reported the committee met on August 14 via Zoom and are planning their next meeting. The Advisory Committee asks that mainline drivers continue to enforce the mask mandate.

V. NEW BUSINESS**a. Consider Authorizing Resolution for Areas of Persistent Poverty Grant**

Manager Alexander explained The Areas of Persistent Poverty (APP) program provides grants for planning, engineering, technical studies, or financial plans to improve transit services in areas experiencing long-term economic distress. It also supports coordinated human service transportation planning to improve transit service or provide new services, including paratransit. As an eligible recipient, SMTD seeks funding to further operations towards more energy efficient operations by requesting funding for two feasibility studies. SMTD plans to install solar panels, which first requires planning to address the cost benefits, location of the panels, design services, and infrastructure required to support the panels. Additionally, SMTD plans to further identify a better approach to low or no emission vehicles with consideration to the current fleet and local energy infrastructure.

SMTD seeks a total of \$200,000 for two projects, with \$20,000 of that being SMTD's financial commitment. The remaining \$180,000 would be the federal share.

Trustee McCarthy made a motion to accept staff's recommendation and adopt an authorizing resolution applying for Areas of Persistent Poverty funding. Trustee Douglas seconded, and the motion passed unanimously.

b. Consider Declaring Certain Equipment Surplus (Fare Boxes)

Director Bush explained that with the implementation of new fare collection technology, staff would like to start the process of clearing out the older drop-till style (Main & Euclid) fare collection units. This action would remove all values of fare box assets not related to the Genfare acquisition from SMTD's master asset listing. As the Genfare units get installed and the old Main & Euclid units become available, they will be inventoried and made available for auction through SMTD's web-based auction service, much like epay operates, but through iBid, a state of Illinois product. SMTD retirees are particularly interested in the Main & Euclid style for nostalgia purposes, so we will sell *some*.

Trustee Douglas made a motion to accept staff's recommendation and declare Main & Euclid fare collection and related equipment, including counters and vaults, as surplus, seconded by Trustee Doss. The motion passed unanimously.

c. Consider Quote for Integrated Operator Farebox Operations

Director Bush explained Clever single sign-on (SSO) enables SMTD operators to securely authenticate into connected applications via a transit control interface. Users log into a transit control head with one set of credentials and then click on the various app icons to be logged in automatically via SSO. Clever application partners rely on Clever's verification system of determining that a user is, indeed, who they say they are. Without Clever SSO, each application would need to maintain its own database of users and their credentials, and our operators would need to sign into two systems, each time. The proposal as presented is \$63,885 which pays for the complete integration of all busses now operating with the Genfare fare collection.

Trustee Doss made a motion to Accept staff's recommendation and authorize the Board President to execute an amended agreement with Clever Devices for GTFS licensure and SSO operations, seconded by Trustee Douglas. The motion passed unanimously.

d. Review Rebuild Illinois Capital Application Project List

Manager Alexander explained SMTD received a Rebuild Illinois award totaling \$4,186,515 in 2020. The state announced another round of Rebuild Capital funding earlier in the summer, SMTD is seeking a total of 7 projects this round.

Trustee Hasara made a motion to accept staff's recommendation and make application for a total in \$5,427,000 in Rebuild Illinois Capital funding Round Two, and to execute all documents required to affect the grant, seconded by Trustee McCarthy. The motion passed unanimously.

VI. PUBLIC COMMENT

Jane Ford with Friends of Transit extended appreciation to staff implementing the new fare collections system.

VII. CLOSED MEETING

None

VIII. ADDITIONAL NEW BUSINESS

None

IX. ADJOURNMENT

Seeing no further business to come before the Board, Trustee McCarthy made a motion to adjourn the meeting. Trustee Douglas seconded the motion and the meeting was adjourned at 4:49 PM.

Approved:



Brian Brewer, Chairperson



Leslie McCarthy, Secretary