

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the office of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:32 PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

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| Brian Brewer | Chairperson |
| Susan Davsko | Vice-Chairperson |
| Leslie McCarthy | Secretary |
| Jerry Doss | Trustee |
| Wynne Coplea | Trustee |
| Frank Squires | Managing Director |
| Diane Townsend | AMD for Finance and Administration |
| Melissa Ashford | Superintendent of Transportation |
| Aaron Beck | Superintendent of Maintenance |
| Shoun Reese | Grants & Procurements Manager |
| Steve Schoeffel | Service Planning & Marketing Specialist |
| Pete Roberts | ADA Advisory Committee |
| Jason Sass | Associate Planner, SSCRPC |
| Esther Seitz | Acting Council, Hinshaw & Culbertson |

Absent:

- | | |
|----------------|-----------|
| Karen Hasara | Treasurer |
| Sandra Douglas | Trustee |
| Ed Gower | Counsel |

II. APPROVAL OF MINUTES

There were no comments or questions. Jerry Doss made a motion to approve the minutes of the June 26, 2017 meeting; it was seconded by Sue Davsko. The motion unanimously passed.

III. DIRECTOR REPORTS

Frank Squires reported buildings downtown are now demolished, and the property has been leveled. We are awaiting the appraisers to proceed with obtaining FTA approval. The lot has been secured for SMTD use only. A search is underway for Ruth Belm's replacement as Human Resources Manager.

Diane Townsend spoke about resolution of the budget impasse. Our reimbursement rate has not been cut. Laura Calderon, Executive Director of the Illinois Public Transportation Association, believes we will be receiving our fourth and fifth payments for FY17. Hopefully we will not see any further delays. IPTA was very helpful representing SMTD and downstate transit as a whole. Legislation was passed to directly

fund transit from statutory tax collections designated for transit rather than passing through the state's General Revenue Fund, as is currently the case.

IV. REPORTS

A. Approval of June Cash Disbursements

There were no comments or questions. Leslie McCarthy made a motion to approve the June Cash Disbursements, seconded by Wynne Coplea. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Diane spoke about our Illinois Funds Balance and that the return on the fund is much better than it was a year ago. She indicated she would speak later in meeting about making an additional IMRF payment. The cash forecast report is finished through next year.

Operations: Aaron Beck said the garage has done well in the heat. All old camera systems are being change over to new systems. One camera system will help with the Clever Devices ITS implementation. A new air compressor is out for bid in order to replace one that broke down. Things have been running smoothly.

Melissa Ashford stated operations has the August Run Bid ready for the fall. The State Fair is coming. ADA training is underway to maintain FTA compliance. Steve Schoeffel spoke about minimal changes to how we will provide service to the State Fair, primarily cutting back the hours of the weeknight helper bus to align with the reduction earlier this year of regular weeknight service hours.

Administration: Nothing to report

C. Planning Commission Report: Jason Sass reported the planning commission is working on the last draft of the TIP document.

D. Disabled Persons Advisory Committee Report

Pete introduced Greg Rowden, newly appointed to the advisory committee. Mr. Rowden commented that he was on the first committee with Pete Roberts working on night service ten years ago. "Life After Dark" was important to the disabled community, and that ability to travel at night remains important today.

NEW BUSINESS

a. Designation of IMRF Authorized Agent

Diane Townsend explained Ruth Belm was the former IMRF Authorized Agent. Diane has been the authorized agent before and requested to be the interim Authorized Agent.

Wynne Coplea made a motion to designate Diane Townsend interim IMRF Authorized Agent. Sue Davsko seconded the motion. The motion passed unanimously.

b. Additional IMRF Payment

Diane Townsend requested we make an additional \$340,000.00 payment to IMRF. The downstate operating assistance 65% reimbursement would apply to that amount. The payment will earn a better rate of return when it is invested in the IMRF fund, and it increases the IMRF funding status. Additionally, it reduces the employer rate in the future.

Jerry Doss made a motion to make an additional payment to IMRF in the amount of \$340,000.00. Wynne Coplea seconded the motion. The motion passed unanimously.

c. Adoption of FY18 Tax Levy

Diane Townsend explained this must be adopted and sent to Sangamon County Clerk. A 1.5% CPI increase is what is recommended for this year.

Sue Davsko made a motion to adopt the FY18 tax levy. Jerry Doss seconded the motion. The motion passed unanimously.

d. Ratification of Award of Site Redevelopment Contract

Shoun Reese explained we received three bids for the redevelopment of the site south of us by Mervis. One bid was not responsive. Halvorson Construction and Evans Construction were deemed responsive and responsible bidders. Evans Construction was the low bid at \$878,000.00, and they are recommended for award of the contract.

Wynne Coplea made a motion to award Evans Construction the contract for site redevelopment at 1110 S. 9th Street in the amount of \$ 878,000.00, seconded by

Leslie McCarthy. The motion passed unanimously on a roll call vote.

e. Authorizing Resolution for 5339 (b) Grant Application

Shoun Reese explained this grant is to replace six buses 5 35-foot CNG buses and 1 30-foot CNG bus \$2,201,724 and to authorize \$733,910 in local matching funds. The five 35-foot buses are 17 years old, or 5 years past their expected life of 12 years. The 30-foot bus is 12 years old, but is constantly being repaired.

Jerry Doss made a motion to approve the resolution for the 5339 (b) Grant Application. Sue Davsko seconded the motion; it was passed unanimously.

f. Award of Lock Contract TABLED

g. DBE Goal

Erin Appenzeller explained we received no public comment on the 5% goal, and we are asking to proceed with that 5% DBE goal.

Wynne Coplea moved to accept the 5% DBE goal, seconded by Sue Davsko. The motion passed unanimously.

V. PUBLIC COMMENTS

Jane Ford of Friends of Transit (newly formed) stated she is looking to do media promotion regarding the tenth anniversary in December of night bus service and to educate the public on many good things that have happened at SMTD since then.

Pete Roberts commented Wednesday is the 27th Anniversary of the 1990 signing of the ADA by George H.W. Bush.


Ron Walker is concerned about publication of detours. Planned detours don't specify where the route goes. Steve Schoeffel answered that changes in technology should help address this request. Shoun Reese explained some of those improvements are in process with implementation with Clever Devices. He asked about bus books. Steve Schoeffel said printing is imminent. He complimented an improvement at Social Security regarding disabled access. He also complimented the new buses. He asked how shelters will be set up at the new transfer center. Frank Squires explained that is all still in planning stages, from the initial interim setup to the completion of the permanent building. He suggested better seating and shade/shelter from elements.

VI. ADJOURNMENT

Seeing no further business to come before the Board, Leslie McCarthy made a motion to adjourn the meeting. Jerry Doss seconded the motion and the meeting was adjourned at PM.


Leslie McCarthy, Secretary

Approved:


Brian Brewer, Chairperson