

The Board of Trustees of the Sangamon Mass Transit District met in a regular session on November 28, 2022, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:30 PM by Brian Brewer, Board Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Sue Davsko	Vice Chairperson
Leslie McCarthy	Board Secretary
Karen Hasara	Treasurer
Wynne Coplea	Trustee
Jerry Doss	Trustee
Sandra Douglas	Trustee
Steve Schoeffel	Managing Director
Melissa Ashford	Director of Operations
Michelle Alexander	Director of Finance and Administration
Josh Scaife	Human Resource Manager
Russell Reed	SMTD Counsel
Jason Sass	SSCRPC

II. APPROVAL OF MINUTES

Trustee McCarthy made a motion to approve the minutes of the October 24, 2022, regular meeting of the Board of Trustees, seconded by Trustee Hasara. The motion passed unanimously.

III. DIRECTORS REPORTS

Director Schoeffel reported SMTD is awaiting request for proposals for furniture, fixtures, and digital displays for the new transfer center. Director schoeffel also mentioned the downtown holiday parade date and invited board members to attend walking in the parade with employees and Holly, the lighted bus.

Director of Finance and Administration Michelle Alexander explained updates from auditing firm Sikich regarding the SMTD Board of Trustee's being given notice of risk relating to the audit. Director Alexander further explained a payroll correction that was made to bank holiday which was also a pay date.

Director of Operations Melissa Ashford explained testing for Genfare is being done by a pilot group using the mobile app to check for needed updates and further testing before the application will be ready for public use.

IV. REPORTS

A. Approval of September Financial Statements and Cash Disbursements

Trustee Doss made a motion to approve the September Financial Statements and Accounts Payable Disbursements, seconded by Trustee Douglas. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Trustee Doss thanked Michelle for providing tax levy information prior to the meeting for review by the committee.

Operations: None.

Administration: None.

IT Steering: Director Schoeffel explained the Sangamon County Board approved the IGA agreement to provide IT Services for SMTD and have already reached out to begin gathering information.

C. Planning Commission Report: Jason Sass explained the highway safety data was still being gathered and new opportunities for staff training.

D. Disabled Persons Advisory Committee Report: Pete Roberts reported their last meeting went well and he hoped to attend the December meeting at SMTD.

V. UNFINISHED NEW BUSINESS: None.

VI. NEW BUSINESS:**a. Consider Adoption of Calendar Year 2022 Property Tax Levy Ordinance**

Director Alexander brought back for adoption a 4.99% property tax levy needing board approval.

Trustee Coplea made a motion to accept staff's recommendation to adopted proposed CY2022 property tax levy and file with Sangamon County per Illinois Property Tax laws, seconded by Trustee Davsko. The motion passed unanimously.

b. Consider Authorizing Resolution to Execute Grant Application

Director Alexander explained the board needed to give approval to the Managing Director to obligate the grant money towards the new busses, and fully execute the grant.

Trustee Davsko made a motion to accept staff's recommendation to allow the Managing Director to fully execute the grant application, seconded by Trustee Douglas. The motion passed unanimously.

c. Consider Authorizing Award of Contract for Admin Office Remodel

Director Alexander explained needed approval from the board to move forward on awarding a contract for the office remodel in the administration building.

Trustee Douglas made a motion to accept staff's recommendation to award a contract to R.L. Vollintine Construction Inc. to complete the project as detailed in IFB #2022-05 Admin Office Remodel for \$158,200, seconded by Trustee McCarthy. The motion passed unanimously.

d. Consider Authorizing Resolution to add BOS Authorized Signer

Director Alexander explained per Bank of Springfield requirements, a corporate resolution is needed to authorize the change of authority for SMTD's accounts.

Trustee Hasara made a motion to accept staff's recommendation to pass a resolution to authorize and afford all access and permissions outlined in the custodial agreement entered on June 1, 2015, between Bank of Springfield and Springfield Mass Transit District OPEB Trust, seconded by Trustee Doss. The motion passed unanimously.

e. Consider adoption of the CY 2023 Holiday Schedule

Director Alexander and Ashford explained the new calendar for 2023 was updated to include Emancipation Day and change dates for other observed holidays.

Trustee Davsko made a motion to accept staff's recommendation and set the calendar year 2023 Holiday schedule for SMTD, seconded by Trustee Coplea. The motion passed unanimously.

f. Consider Tax Abatement Resolution

Director Schoeffel explained to the Board of Trustees that SMTD is being asked to abate property taxes to assist the developer in constructing the project and opening the Legacy Sports Complex with the expectation that revenue generated on surrounding properties and in the community as a whole because of the activity at the new complex will benefit SMTD.

Trustee McCarthy made a motion to adopt the proposed resolution granting the requested tax abatement and allow the Managing Director to enter into an agreement with Legacy Park Sports, LLC to abate SMTD property taxes for up to ten years. The motion was seconded by Trustee Coplea. The motion passed unanimously.

g. Friends of Transit Certificate of Appreciation

Jane Ford from Friends of Transit presented Board Chairman Brian Brewer a Certificate of Appreciation commenting the 15-year anniversary of night service. Janes expressed much gratitude for the partnership SMTD and Friends of Transit have created.

VII. PUBLIC COMMENT

None

VIII. CLOSED MEETING

None

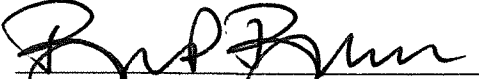
IX. ADDITIONAL NEW BUSINESS

None


X. ADJOURNMENT

Seeing no further business to come before the Board, Trustee McCarthy made a motion to adjourn the meeting. Trustee Coplea seconded the motion, and the meeting was adjourned at 4:52 PM.

Approved:



Brian Brewer, Chairperson



Leslie McCarthy, Secretary