The Board of Trustees of the Sangamon Mass Transit District met in a regular session on May 20, 2024, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:30 PM by Brian Brewer, Chairperson.

I. ROLL CALL

Present:

Brian Brewer	Chairperson
Leslie McCarthy	Board Secretary
Wynne Coplea	Trustee
Jerry Doss	Trustee
Sandra Douglas	Trustee
Sue Davsko	Vice Chairperson
Karen Hasara	Treasurer

II. APPROVAL OF MINUTES

Trustee Douglas made a motion to approve the minutes of the April 22, 2024, regular meeting of the Board of Trustees, seconded by Trustee McCarthy. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel updated the trustees on operational progress of the transfer center. He noted substantial completion in early June of the lobby and public space. Paint and Body shop progress moving forward with completion of late spring. He mentioned 8 hybrid buses have arrived and board members can view the new bus today after the meeting.

Director of Finance and Administration Michelle Alexander shared that the finance department has been reviewing the investment policy and is included in packet for board review. She mentioned we converted to the Cloud based system for Avail/Fleetnet, and our office phone system update by County IT department is underway. A number of fund transfers and draws from grants are taking place to pay for the new 8 hybrid buses. Also, the June 1st semi-annual reports were submitted and continue to work on to meet Triennial review with the help of Grants and Procurement Manager Hadley Markiewicz. The new proposed Budget Ordinance for FY25 will be up for adoption next month as well.

Director of Operations Melissa Ashford advised operations is busy getting summer run bid info for now and August. Also working on getting ready for the State Fair shuttle. In June there are changes for the #9 adding Helping Hands to the route. Overall ridership is up 8.6% from this time last year. We are still down single digits from pre-covid numbers, but we are excited about ridership numbers coming back up. We are also rolling out training to the drivers to educate them about the new hybrid busses. And continuing Smith System training for all operators.

IV. REPORTS

A. Approval of March Financial Statements and Cash Disbursements

Trustee Doss made a motion to approve the January Financial Statements and Accounts Payable Disbursements, seconded by Trustee McCarthy the motion passed unanimously.

B. Board Committee Reports:

Finance: No report.

Operations: No Report

Administration:
Trustee Hasara reported the admin committee did meet and had good discussion and engagement and is going well will be discussed further in executive session.

IT Steering: No Report

C. Planning Commission Report: No Report

D. SMTD ADA Advisory Committee Report:

SMTD ADA Advisory Committee Report: Pete Davis reported the committee is finding new committee members and introduced Tammy Hall. She is highly recommended, and Pete asked the Board to approve her to be on the committee. Trustee McCarthy made a motion to add Tammy Hall to the ADA advisory committee, and Trustee Davsko seconded the motion that unanimously passed.

V. NEW BUSINESS:

A. Board of Trustees Meeting dates for FY25

Director of Finance, Michelle Alexander presented scheduled meeting dates for FY25- July 2024 – June 2025. Trustee Douglas made a motion to approve, and Trustee McCarthy seconded the motion which passed unanimously.

B. Proposed FY2024 Corporate Operating &Capital Budget on File

Director of Finance, Michelle Alexander, presented the packet for review which shows costs and breakdowns of revenues and expenses. Detailed information is included in the board packet this month and on file and must be on file for public inspection and will be voted and adopted next month at the Board Meeting

Trustee Coplea made a motion to propose the budget be placed on file for public inspection and seconded by Trustee McCarthy.

The motion passed unanimously

VI. PUBLIC COMMENT

No Comment

VII. CLOSED SESSION

Trustee Coplea made a motion to close this open meeting and open a closed meeting for the purpose of discussing:

(21) The Discussion of minutes of meetings lawfully closed Prior Meeting Minutes
(2) Collective negotiating matters between the public body and its employees
(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

Seconded by Trustee McCarthy. The motion passed unanimously.

Chairman Brewer closed the open meeting at 4:50 PM and opened the closed meeting at 4:50 PM.

VIII. ADDITIONAL NEW BUSINESS

Chairman Brewer re-opened a regular session on May 20, 2024, at 5:24 PM

A. Approval of closed meeting minutes of June 26, 2023, remain closed for need of confidentiality. Trustee Doss made recommendation, Trustee Coplea seconded, and motion passed unanimously.

B. Trustee Davsko made a recommendation to approve and accept recommendation to increase admin salaries as presented. Trustee Douglas Seconded the motion and it passed unanimously

IX. ADJOURNMENT

Seeing no further business to come before the Board, Trustee Coplea made a motion to adjourn the meeting, seconded by Trustee Davsko. The meeting adjourned at 5:26 PM.

Approved:

Sue Davsko

~~Brian Brewer~~, Chairperson
Vice

Leslie McCarthy

Leslie McCarthy, Secretary