The Board of Trustees of the Sangamon Mass Transit District met in a regular session on August 25, 2025, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:30 PM by Brian Brewer, Chairperson.

I. ROLL CALL

Present:

Brian Brewer	Chairperson
Karen Hasara	Treasurer
Jerry Doss	Trustee
Sandra Douglas	Trustee
Sue Davsko	Vice Chairperson
Charlie Stratton	Trustee
Leslie McCarthy	Secretary

II. APPROVAL OF MINUTES

Trustee McCarthy made a motion to approve the minutes of July 28, 2025, regular meeting of the Board of Trustees, and Trustee Davsko seconded. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel explained that the new air conditioning system at the Transfer Center has been fixed. There are a few ongoing projects, including projects dependent on state concurrence that are moving along. A new SMTD bus stop for IEPA at the mall is being served now. There was a change of security at the transfer center, the Sangamon County sheriff's department ended the contract and now off duty law enforcement is present during busy times at the center. Employee Appreciation Day is Friday September 19 from 9am-2pm and all board members are invited to attend. Finally, all of the board members should have received a copy of the newly published schedule book.

Director of Finance and Administration, Michelle Alexander, shared that SMTD put an RFP out for website re-design and received proposals, which are under review and will be presented to the board. We did receive concurrence on purchasing a support vehicle and that is in process. We are working on final field work for FY25 audit and corrective actions for Triennial review.

Director of Operations Melissa Ashford shared that street closures due to railroad upgrades on the north side of town will be occurring soon and areas around North Grand and Lanphier will be the greatest affected areas and will require re-routing. Operations continues installing and evaluating the TSI onboard systems. Live feed is working on our vehicles and operations continues to work through installation of the newly added systems.

IV. REPORTS

A. Approval of June 2025 Financial Statements and Cash Disbursements

Trustee Doss made a motion to approve the June 2025 Financial Statements and Accounts Payable Disbursements, seconded by Trustee McCarthy and the motion passed unanimously.

B. Board Committee Reports

Finance: No report.

Operations: Trustee Douglas commented that they had not met, but it was exciting to see the SMTD presence at the Jaycee Park during the 'Bridging the Gap" event

Administration: No report.

IT Steering: Trustee Stratton reported they met on August 12 regarding IT servers, but nothing specific to report.

Planning Commission Report: Jason Sass provided updates on a few planning commission projects on the south loop area, and they continue to work with Hanson and CMT on that. The study area has been defined and includes areas that include corridor I-55. The other project is the safety action plan and steering meetings have occurred as well as stakeholders, and there are many individuals and organizations that will be participating in this plan.

SMTD ADA Advisory Committee Report: No Report.

V. NEW BUSINESS:

A. Approve the final report for the comprehensive operations plan for the second transfer hub and renewable energy sources.

AECOM Rep Cole Pouliot presented the plan to the board. He provided an overview as well as future plans and conceptual design proposed for the second transfer hub. He also discussed ability to support renewable energy sources, such as solar and hydrogen gas that could possibly be used in the future and evaluation of determining the cost effectiveness of those renewable options, as well as pros and cons of solutions.

Managing Director Schoeffel clarified that we are still in process of acquiring the land for the second hub, and that will come before the board in the future.

Trustee Hasara advised that a lot of the report and details are new to her and emphasized that all details come before the board and as we go step by step through implementation that there needs to be discussion internally.

AECOM Rep Cole Pouliot advised that it is a development in progress and that technology and solutions change very swiftly and that all details will be discussed and reviewed with SMTD as plans for the second hub move forward.

Trustee Brewer thanked AECOM and complimented them on a job well done and thanked AECOM for partnership of navigating the plans and changes in the future.

Trustee McCarthy made a motion to approve the final report for the comprehensive operations plan for the second transfer hub and renewable energy source options presented by AECOM and Trustee Davsko seconded the motion. Passed unanimously.

B. Authorize Contract Award to Gillig LLC

Grants and Procurement Manager, Hadley Markiewicz, presented the Gillig Contract for the purchase of eight diesel-electric hybrid buses using the cooperative purchasing agreement through the State of Washington master contract. Gillig will honor the 2024 pricing and SMTD added a 25% contingency to not exceed the total of $10,616,740.

Trustee McCarthy made a motion to award the contract to Gillig for the purchase of eight (8) 35' low floor, heavy duty diesel-electric hybrid buses as specified in the WA DES Master Contract #06719. Trustee Douglas seconded the motion. **Passed on a role call vote.**

C. Place FY2025 General Property Tax Levy on Display

Director of Finance and Administration, Michelle Alexander, presented that the levy will be put on display for public consideration and then go before the board to be adopted in October for the year beginning July 1, 2025, and ending June 30, 2026.

Trustee McCarthy made a motion for staff to prepare the proposed tax levy and to return after the statutory period for adoption consideration. Trustee Douglas seconded the motion, and it passed unanimously

D. Authorize Contract Award to Automotive Equipment Sales and Service

Grants and Procurement Manager, Hadley Markiewicz, presented the contract for purchasing one additional set of mobile lifts using state concurrence for funding.

Trustee Davsko made a motion to authorize award of contract to Automotive Equipment Sales and Service for the purchase of one set of mobile column lifts for $55,180.14 contingent upon pre-award state concurrence. Trustee Hasara seconded the motion, and it passed unanimously.

VI. PUBLIC COMMENT

NONE.

VII. ADJOURNMENT TO CLOSE MEETING

Seeing no further business coming before the Board, Trustee McCarthy made a motion to adjourn the open meeting, seconded by Trustee Doss. The meeting adjourned at 5:28 PM.

Approved:

Brian Brewer, Chairperson

Leslie McCarthy, Secretary