

The Board of Trustees of the Sangamon Mass Transit District met in a regular session on October 28, 2024, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:30 PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Karen Hasara	Treasurer
Sue Davsko	Vice Chairperson
Charlie Stratton	Trustee
Leslie McCarthy	Board Secretary
Sandra Douglas	Trustee

Absent:

Jerry Doss	Trustee
Sandra Douglas	Trustee

II. APPROVAL OF MINUTES

Trustee McCarthy made a motion to approve the minutes of the September 23, 2024, regular meeting of the Board of Trustees, seconded by Trustee Hasara. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel updated the trustees on operational progress of the transfer center. Furniture has been delivered and installed and Vending Machines installation is underway. We are nearing final completion date, just waiting on contractor to finish punch-list of items and then there will be a ribbon cutting date.

All the Hybrid buses are in operation and on the street now, except for one hybrid that is waiting on a transmission piece. We are working on audio-visual updates to the training room which will improve our streaming and recording capabilities.

Due to the strain on our fleet from the difficulties we had getting the Hybrids up and running for good, we weren't able to put Holly the lighted bus out for the Halloween parade, but we do anticipate having Holly out for the Holiday Parade the first weekend of December.

Director of Finance and Administration Michelle Alexander shared that the Finance team has an RFQ out for Safety and Scaffolding system for the new hybrid Busses. We still have not heard back on state concurrence for road supervisor vehicles and the mobile lifts and continue to wait on that. NTD is in process and Finance has started working on the Title VI program review in preparation for Triennial review including the DBE program. We are hoping for a triennial review class/workshop that will go over the changes and updates and provide more direction on the changes before we finalize those programs this year.

Last month the finance team presented a change order for the Paint and Auto-body Shop process, we are still reviewing options with Limbaugh. The Audit is in process and will be presented at the next board meeting. Trustee Hasara asked a question about what the Title VI Program is and Director of Finance, Michelle Alexander, reported it is an extension of the civil rights act that ensures our work place is free of discrimination. And applies to any entity that received federal funds.

Director of Operations Melissa Ashford advised operations has been trouble-shooting Genfare issue with the bus passes and TVM's down at the transfer center and working through programming issues causing a small hang-up. Operations is continuing to fix that issue before the transfer center is open to the public. The new run bid and service changes are complete for January and NTD reporting will be complete very soon. Zhoulie Ghoulie Shuttles over the weekend were successful, where approximately 60 people used the services.

IV. REPORTS

A. Approval of August 2024 Financial Statements and Cash Disbursements

Trustee McCarthy made a motion to approve the August 2024 Financial Statements and Accounts Payable Disbursements, seconded by Trustee Davsko, and the motion passed unanimously.

B. Board Committee Reports:

Finance: Trustee Hasara reported that the committee did meet and that she had a technical issue with the Teams meeting. We will use Zoom next time rather than Teams.

Operations: Trustee Davsko reported that the Committee did meet and discussed Holly/Lighted Bus, the Mental De-escalation training for the future, route changes, and the resolution of issues with Hybrid buses.

Administration: Trustee Stratton reported that the committee did meet, and it was an especially useful meeting and got several reports back from the staff.

IT Steering: No Report

Planning Commission Report: Jason Sass reported they continue to work on the Active Transportation Plan and long-term planning. They completed a public survey in October to get more input from the public and, that information will be presented next month at the SATS technical meeting on the 7th. There is also a brochure with a survey that he invited board members to complete for the active transportation planning committee.

SMTD ADA Advisory Committee Report: No report

V. NEW BUSINESS:**A. 2025 Holiday Schedule**

Steve Schoeffel presented the Holiday schedule, and it does not typically change from year to year. Trustee Hasara advised that Washingtons birthday should now be called Presidents Day.

Trustee Davsko Made a motion to set the calendar year 2025 Holiday Schedule for SMTD and it was seconded by Trustee McCarthy. The motion passed unanimously.

B. Authorize Award of Contract to Harmony Showers and More, LLC

Grants and Procurement Manager Hadley Markiewicz advised that there are twelve exterior doors that we need to replace due to them not functioning properly. They are scheduled to be replaced before January 1, 2025. Trustee Stratton asked a question about what the nature of the doors are. They are exterior doors with locking mechanisms.

Trustee Davsko made a motion to award a contract to Harmony Showers and More, LLC to complete the project as detailed in the Request for Quotes: Door Replacements for \$101,553.96. Trustee McCarthy Seconded the motion. The motion passed unanimously.

C. Adopt the General Tax Levy Ordinance of the Springfield Mass Transit District for Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

Trustee McCarthy made a motion to Adopt the General Tax Levy Ordinance of the Springfield Mass Transit District for Fiscal Year beginning July 1, 2024, and ending June 30, 2025, and Trustee Hasara seconded the motion. The motion passed unanimously.

D. Authorize the managing Director to execute and agreement with Blue Cross Blue Shield for Medicare PDP

Health Alliance notified SMTD and SMTD retirees that Health Alliance is discontinuing all stand-alone Group Prescription Drug Plans (PDP) effective 12/31/2024, which has been prompted by the new prescription drug requirements in the Inflation Reduction Act. SMTD reached out to Troxell for assistance, since SMTD has had short notice from Health Alliance. With Troxell's assistance, SMTD received a proposal from BCBSIL to replace the current Plan D coverage with a similar Plan D option through BCBS with a similar monthly premium.

Trustee Hasara made a motion to authorize the Managing Director to execute an agreement with Blue Cross Blue Shield for Medicare PDP. Trustee Stratton seconded the motion. The motion passed unanimously.

E. Consider Declaring Certain Equipment Surplus

Trustee McCarthy made a motion to declare presented assets as surplus and to prepare equipment for final disposition. Trustee Davsko seconded the motion. The motion passed unanimously.

F. Veterans Day Fare Waiver

Staff are requesting the board consider waiving fares for all mainline riders on Veteran's Day, Monday, November 11, 2024.

Trustee Hasara made a motion to approve a fare waiver for all SMTD mainline bus passengers on Veteran's Day, November 11, 2024. Trustee Davsko seconded the motion. The motion passed unanimously.

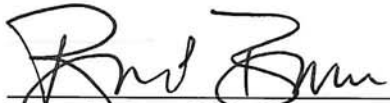
VI. PUBLIC COMMENT

None

VII. ADJOURNMENT

Seeing no further business to come before the Board, Trustee McCarthy made a motion to adjourn the meeting, seconded by Trustee Hasara. The meeting adjourned at 5:07 PM.

Approved:


Brian Brewer, Chairperson


Leslie McCarthy, Secretary