The Board of Trustees of the Sangamon Mass Transit District met in a regular session on May 18, 2026, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:28 PM by Brian Brewer, Chairperson.

I. ROLL CALL

Present:

Brian Brewer	Chairperson
Leslie McCarthy	Secretary
Charlie Stratton	Trustee
Sue Davsko	Vice Chairperson
Karen Hasara	Treasurer
Sandra Douglas	Trustee
Jerry Doss	Trustee

II. APPROVAL OF MINUTES

Trustee McCarthy made a motion to approve the minutes of April 27, 2026 regular meeting of the Board of Trustees, and Trustee Davsko seconded. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel reported that SMTD is awaiting a response from IDOT on the East Yard Project which is on this month's agenda under new business. Bus Orders for Gillig and New Flyer are underway as we await approval from IDOT to move forward with several projects such as selecting an AE Firm for future projects, and replacement of Clever IVN devices on fixed-route buses. Property acquisition is moving forward for the secondary hub, and we are waiting on review appraisal and then an offer of just compensation will be submitted to FTA and IDOT for approval, hopefully in the next few weeks. Memorial Behavioral Health staff took a tour of the Transfer Center this week and their staff will continue to stop by the Transfer Center as time allows, to communicate with ridership and provide resources. "Buddy the Route 66 Bus" will be out in the community in the next few weeks check SMTD social media page. Managing director Steve Schoeffel will also provide Director of Operations, Melissa Ashford's, report in her absence.

Director of Finance and Administration, Michelle Alexander advised that the investment policy included in the packet is reviewed annually, and there were no changes to it this year. The SMTD Finance Team continues to prepare for commercial property coverages review with our broker, Gallagher, and that will be presented at the next board meeting. The tax levy required adjustments due to the change of IDOT's 80/20 match. The budget ordinance will need to be changed in June as well due to tax changes. Those budget changes will also be presented in June. On June 8th there will be a public hearing, and Controller Melissa Peterson will present the Budget at that meeting.

Director of Operations, Melissa Ashford, is absent tonight and Managing Director, Steve Schoeffel, provided the report that we have two positions open in maintenance that we had a lot of applicants and response on. One of those will be filled internally. We are also hiring a Road Supervisor, and that will be filled internally as well so that understanding of operations in our transit district is preserved in that roll. Additional mental health training with Memorial Behavioral Health staff, will be added for operators and staff that weren't able to attend the first time. Ridership is increasing across the board a few percentage points, and if that holds for the rest of the year, we will surpass last years ridership. Paratransit remains very busy and averaging over 600 more passengers per month and continues to grow. Night service ridership is growing and the changes we made to it a few months ago have been successful in increasing ridership.

IV. REPORTS

A. Approval of March 2026 Financial Statements and Cash Disbursements Trustee McCarthy made a motion to approve the March 2026 Financial Statements and Accounts Payable Disbursements, seconded by Trustee Davsko and the motion passed unanimously.

B. Board Committee Reports
Finance: No report.

Operations: No report.

Administration: Trustee Stratton provided feedback that the committee plans to meet next month and will have a report soon.

IT Steering: Trustee Stratton reported they met on May 12 and continue reviewing the SMTD cyber security Policy and discussions of managing IT security.

Planning Commission Report: Jason Sass, of SSCRPC advised work on the active transportation plan continues. A new project will be updating the human service transportation plan which is planning for groups that utilize IDOT funding for capital purchases for equipment.

SMTD ADA Advisory Committee Report: No report

V. NEW BUSINESS:

A. Board Meeting Dates for Fiscal Year 2027
Director of Finance, Michelle Alexander, advised that SMTD is required to establish a calendar of Board of Trustees meeting dates. We publish the meeting dates annually based on guidelines of the Illinois Open Meetings Act. The Board Meeting Dates are found in the packet and meetings are scheduled for the fourth Monday every month except December 2027, which will be third Monday due to holidays that month.

Trustee Douglas made a motion to approve the Fiscal Year 2027 (July 1, 2026 – June 30, 2027) Board of Trustee meetings calendar Trustee Hasara seconded. The motion passed unanimously.

B. EAST PROPERTY DEVELOPMENT
Grants and Procurement Manager, Hadley Markiewicz reported we are waiting on pre-award concurrence from IDOT, but again this is before the Board to discuss the strip of land between the south bus storage garage and the railroad, In November of 2025 we released invitation for bid for that project which includes clearing, paving, fencing, and adding security lights and improvements to the garage. The end goal of that property is to be parking area for paratransit vehicles as phase 1, then other phases for property development will come later. Bids for the project were due January 15, and due to increased communication with vendors received, there was a site meeting/review scheduled, and the due date pushed back to January 29. There was a single bid received for the project from Limbaugh construction, a cost analysis was completed to ensure pricing and the independent cost estimate used to compare the project, it was updated and an increase of cost of $200,000 was found to be reasonable through the cost analysis process. SMTD did reach out to all 24 potential vendors to get feedback on why there was not a bid submitted, and answers received were firms were understaffed, schedules are full, or that they are not completing that type of work. The current bid will expire with IDOT on May 29. If we do not receive approval, we will have to

delay the project because we are required to have state concurrence to continue. This will delay the project by approximately a year, and SMTD will have to start over and rebid the project. The quote from Limbaugh Construction totals $781,301.67 and would be funded with Rebuild Illinois funds.

Trustee Stratton asked a question about the timeframe of the project, and it was reported that if the project started on time, it would be completed by November 2026. Trustee Doss asked if the workforce utilized for the project will be provided though the union hall. Manager Director Schoeffel advised that it is not required, but we can ask, and also that he is in contact with IDOT to see if this can be reviewed within the time frame needed to keep it on schedule for this year.

Chairmen Brewer advised that it was the first time he had seen the format that Grants and Procurement Manager Hadley Markiewicz used to show feedback to the Board from all the vendors, and he requested that the format continue and advised it was very helpful.

Trustee Davsko made a motion to award the contract for the East Property Development to Limbaugh Construction contingent upon pre-award concurrence from IDOT. Trustee McCarthy seconded. This motion passed unanimously on a roll call vote.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

Seeing no further business coming before the Board, Trustee McCarthy made a motion to adjourn the meeting, seconded by Trustee Davsko, and the meeting was adjourned at 4:50 PM.

Approved:

Brian Brewer, Chairperson

Leslie McCarthy, Secretary