

The Board of Trustees of the Sangamon Mass Transit District met in a regular session on July 28, 2025, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:29 PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Karen Hasara	Treasurer
Jerry Doss	Trustee
Sandra Douglas	Trustee
Sue Davsko	Vice Chairperson
Charlie Stratton	Trustee

Absent:

Leslie McCarthy	Secretary
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II. APPROVAL OF MINUTES

Trustee Douglas made a motion to approve the minutes of June 23, 2025, regular meeting of the Board of Trustees, and Trustee Doss seconded. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel explained that the new Transfer Center is having some AC difficulties but should be fixed in the next few weeks. There are a few ongoing projects, but quite a few of those projects dependent on state concurrence are moving along.

Director of Finance and Administration, Michelle Alexander, shared that the finance department is closing out the fiscal year, and preparing for the audit. The OBVSS project is not fully operational yet. The 5339-grant application presented last month was submitted on-time.

Director of Operations Melissa Ashford shared that June ridership is above the previous year's ridership by 7% from last year for mainline, and paratransit is higher than pre-covid figures by 12%. SMTD Operations is ready for the upcoming State Fair.

IV. REPORTS

A. Approval of May 2025 Financial Statements and Cash Disbursements

Trustee Davsko made a motion to approve the May 2025 Financial Statements and Accounts Payable Disbursements, seconded by Trustee Douglas and the motion passed unanimously.

B. Board Committee Reports

Finance: No report.

Operations: No report.

Administration: No report.

IT Steering: In person meeting with County IT to discuss cybersecurity and other IT related needs. Trustee Stratton prefers to protect discussed topics due to the sensitive nature and security concerns regarding the topics.

Planning Commission Report: Jason Sass introduced Scott Boyce, who has been working for SSCRPC since February. The planning commission continues to work on the parking survey and will prepare the map soon, with the finished report in September. They continue to work on the transportation improvement program (TIP), with a new electronic format anticipated this year for the final report. They are moving forward on their Safe Streets for All initiative, which will allow them to apply for future grant funding opportunities.

SMTD ADA Advisory Committee Report: Dave Monroe presented that SMTD shared route changes at the last meeting, including Fair routes. One committee member shared a bench that was missing near the Villas Apartment development and that Ace Sign Company needed to be notified. He shared a rider's concern about passenger seat shoulder belts. The committee has decided to maintain a fully remote format via Zoom going forward.

V. NEW BUSINESS:

The first two items noted on the agenda, AECOM Final Report presentation and Contract Award to Gillig for buses, will be discussed at a future meeting.

A. Consider Renewal of Cintas Contract

Grants and Procurement Manager Hadley Markiewicz presented that Cintas has been the current vendor for SMTD since 2020 for uniforms and housekeeping items. There is a current OMNIA contract through the University of Nebraska that allows SMTD to contract for a better price. SMTD is opting in on the items from this contract for uniforms and housekeeping items. SMTD also negotiated a 2020 price with a 6% increase, as well as removal of premium pricing related to larger sizes in this next contractual period. Hadley explained why this is a sole source purchase.

Trustee Doss made a motion to authorize the Managing Director to approve the renewal agreement with Cintas, and Trustee Hasara seconded the motion. Passed unanimously.

B. Authorize Annual Agreement with SSCRPC

Director of Finance and Administration, Michelle Alexander, presented the FY26 agreement with the Springfield Sangamon County Regional Planning Commission (SSCRPC), who is represented at monthly board meetings by Mr. Jason Sass. SMTD uses SSCRPC for a variety of tasks, including the UPWP, LRTP, TIP and PPP, which meets federal 5307 requirements. This is a renewal agreement with the local MPO.

Trustee Hasara made a motion to approve the annual agreement for FY26 between Sangamon Mass Transit District and Springfield Sangamon County Regional Planning Commission for a total of \$22,000. Trustee Davkso seconded the motion. The motion passed unanimously.

C. Authorize Designation of IMRF Authorized Agent

Director of Finance and Administration, Michelle Alexander, presented a re-appointment of Ms. Marcellette Wiggins, payroll bookkeeper, as the designated Authorized IMRF Agent for SMTD. A resolution is required to make the change.

Trustee Doss made a motion to appoint Marcellette Wiggins as the IMRF Authorized Agent for SMTD and Trustee Douglas seconded. A roll call was taken, and resolution #2026-01 passed unanimously.

VI. PUBLIC COMMENT

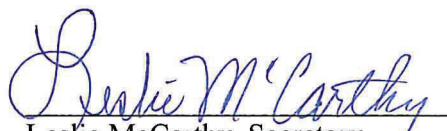
NONE.

VII. ADJOURNMENT TO CLOSE MEETING

Seeing no further business coming before the Board, Trustee Hasara made a motion to adjourn the open meeting, seconded by Trustee Stratton. The meeting adjourned at 4:49 PM.

Approved:


Brian Brewer, Chairperson


Leslie McCarthy, Secretary