

The Board of Trustees of the Sangamon Mass Transit District met in a regular session on July 22, 2024, in the Training Room of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting called to order at 4:30 PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Jerry Doss	Trustee
Leslie McCarthy	Board Secretary
Sandra Douglas	Trustee
Sue Davsko	Vice Chairperson
Charlie Stratton	Trustee

Absent:

Karen Hasara	Treasurer
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II. APPROVAL OF MINUTES

Trustee Douglas made a motion to approve the minutes of the June 24, 2024, regular meeting of the Board of Trustees, seconded by Trustee Douglas. The motion passed unanimously.

III. DIRECTORS REPORTS

Managing Director Steve Schoeffel updated the trustees on operational progress of the transfer center. A punch list of small items is currently being worked on by the contractor. We had a breakthrough meeting with all parties involved this week to resolve an issue with electrical systems that were holding up completion of the project. The Paint and Body shop progress moving forward with nearly all work completed, including installation of solar panels. An omission was discovered in the paint booth that is currently being addressed by the contractor and subcontractor. The new hybrid buses will be in operation very soon and we should be seeing them on the street any day now. We were waiting on Gillig to get a technician here to address one last problem to get them fully street ready. Finally, as you know, SMTD was in the news as Sen. Dick Durbin and Congresswoman Nicki Budzinski were here at SMTD last Monday to announce the award to SMTD of a \$17.8 million Low/No Emissions Federal Grant to replace our 2013s and 2014s. Seven CNGs will replace seven existing CNGs, and twelve diesel-electric hybrids will replace twelve existing diesels over the next 1-2 years.

Director of Finance and Administration Michelle Alexander shared that the grant received by SMTD was a collaborative effort. The Finance department has been working to re-vamp the EEO program which is reviewed every 4 years in preparation for Triennial review which will take place next year. SATS planning meetings are underway and working to get a sole source quote from Clever, CAD AVL system. SMTD has applied for a safety grant from IPRF that will be used for equipment related purchase of a safety suit related to hybrid bus operation. Our operating program manager from IDOT will be on-site in August to

tour SMTD. Finally, the finance team also continues preliminary fieldwork for the 2024 Audit.

Director of Operations Melissa Ashford advised operations has been busy and participated at an event at the library on July 15th, called "Struggle for public transit in Springfield in 1980's", several committee members attended where transit accessibility in the past and the future regarding ADA guidelines was discussed. Operations is also working to install 4 TVM's (ticket vending machines) at the transfer center in the next week. This will make purchasing bus passes and customer service options more convenient. Software on the mobile app has been updated to make unlimited passes an available option again. Operations has also been working on route review to change run bids in January to increase options for ridership. Ridership has increased from this time last year 9.56% and is continuing to trend upwards.

IV. REPORTS

A. Approval of May 2024 Financial Statements and Cash Disbursements

Trustee Davsko made a motion to approve the May Financial Statements and Accounts Payable Disbursements, seconded by Trustee Douglas the motion passed unanimously.

B. Board Committee Reports:

Finance: No report.

Operations: No Report

Administration: No Report

IT Steering: No Report

C. Planning Commission Report: Jason Sass reported they met with Crawford, Murphy, and Tilly, in regard to the Transportation plan to review goals and processes that will be used and what SMTD can expect to see in the future and continue to move forward.

D. SMTD ADA Advisory Committee Report: David Monroe reported the committee met and had several items of discussion addressing accessibility issues at transfer center on the benches and the curb-cut, Access operators notifying ridership when they arrive, mainline busses working with visually impaired to clarify communication there when visually impaired riders are boarding. The committee will continue to work with Operations to improve these items.

V. NEW BUSINESS:

A. Authorize Award of Contract to TSI for On-Board Video Surveillance System

Grants and Procurement Manager Hadley Markiewicz reported that video quality, review options, and downloading capabilities will be much improved with a new onboard video surveillance system. TSI will provide installation and implementation assistance. SMTD interviewed 6 vendors where TSI was determined to be the top scorer.

Trustee Davsko made a motion to approve the award of contract to TSI., seconded by Trustee Douglas.

The motion passed unanimously.

B. Authorize Award of Contract to Bob Ridings

Grants and Procurement Manager Hadley Markiewicz reported SMTD's request to award a contract to work with Bob Ridings for the purchase of four 2025 Chrysler Pacifica vehicles to replace two road supervisor vehicles, and purchase two expansion non-revenue vehicles, for a total purchase price of \$178,796. Funding is provided by the State Capitol Grant. Award is contingent upon State Concurrence.

Trustee Doss made a motion to authorize the contract, seconded by Trustee McCarthy.

The motion passed unanimously.

VI. PUBLIC COMMENT

Jane Ford via Facebook at Friends of Transit congratulated the Transit District on new hybrid buses, Ticket Vending System and resolution of software on the mobile app.

VII. ADJOURNMENT

Seeing no further business to come before the Board, Trustee Stratton made a motion to adjourn the meeting, seconded by Trustee Davsko. The meeting adjourned at 4:59 PM.

Approved:


Brian Brewer, Chairperson


Leslie McCarthy, Secretary